

Place your logo here	Standard Operating Procedures
	Admission to Telehealth

Purpose: Determine client criteria for telemonitor program participation

Cross Referencing: Telehealth Program Implementation Guide

Materials: Acknowledgment and Agreement Form, Telemonitor Client Instruction Guide

Procedure Description:

1. Staff assigned referrals, intake, and those making contact with clients are responsible for identifying clients for the telehealth program.
2. The Honeywell monitor may be installed on all clients, but is not recommended if there are one or more of the following criteria:
 - Client is physically and cognitively unable to learn process and has no willing and able caregiver
 - Client is combative/displays behavioral problems
 - Client is living in a residence unsafe for home monitoring
 - Monitors are at risk of infestation or other damage
3. Clients are notified prior to monitor placement and admitted into LifeStream.
4. Clients are provided with verbal and written information about the monitor and the benefits of monitoring (*Telemonitor Patient Instruction Guide*).
5. Acknowledgment and Agreement is obtained from the client to participate in the program.
6. Physician is made aware that the client is participating in the program.
7. The monitor is programmed to establish compliance with regular monitoring and is programmed to provide visual and spoken prompts.
8. The client and/or caregivers ability to use the monitor is evaluated at the time of installation and subsequently as needed.
9. Admission to telehealth, monitor installation and client instruction is documented in the medical record.